



# Teacher Job Description

## **Job Summary:**

- Responsible for the implementation of the curriculum and instruction of the curriculum
- Provide and Implement structured classroom management
- Provide and Implement appropriate behavior management
- Assess education development of student(s) according to I.E.P. and curriculum
- Develop appropriate goals/objectives for student(s) I.E.P.
- Participate in I.E.P. team planning, development and implementation
- Implement speech/language accommodations picture exchange
- Collect and Maintain accurate data
- Implement Occupational, Speech, and Physical therapy accommodations
- Develop and Implement toilet training schedules as needed.
- Keep accurate behavioral & academic data

## **Supervision:**

- Supervised by: Principals and Lead Teacher
- Supervises: Teacher Assistants
- Works closely with: Principal, Lead Teacher, Occupational Therapists, Physical Therapists, Speech/Language Pathologists, Teachers, & Volunteers

## **Job Qualifications:**

- Required: Bachelor's degree in education or related field. Certification in Special Education, or related field as required by State of Florida Department of Education
- Desired: Master's degree in education or related field. Experience teaching elementary aged children with Autism. First Aid, CPR, National Certification

## **Experience:**

- Desired: One year experience with children with autism. Experience with picture communication system, behavior classroom management systems and data collection.

## **Licenses, Certifications:**

- State of Florida Certification in Special Education, or related field, ESE K-12, Elementary Ed. K-6. Autism Endorsement
- Autism Endorsements (to be obtained within 1 year of employment)
- May be trained in Professional Crisis Management (PCM)

## **Equipment/Tools/Work-Aids:**

- All the equipment, tools, and work-aids of the classroom including, but not limited to, office machinery and personal computers, iPads and various other educational technology.

## **Specialized Knowledge and Skills:**

- OSHA
- Americans with Disabilities Act (ADA)
- Palm Beach County Board of Education IEP forms and related paper work
- State of Florida Early Intervention Program

**Working Conditions:**

- Subject to normal working conditions with adequate lighting and ventilation

**Physical Requirements:**

- Frequently required to provide toilet and self-car skills for children
- Ability to lift and push 50 pounds (carry children, pick up children)
- The physical demand frequencies indentified for the following functions are an approximation of time required to perform the essential functions/duties of the position. Reasonable accommodations may be made to allow individuals with disabilities to perform the essential functions of the position.

<b><u>Function</u></b>	<b><u>Frequency Factor Table</u></b>
Standing and walking	More than 80%
Sitting	More than 25%
Hand and finger dexterity	More than 75%
Reaching with Arms and Hands	More than 80%
Normal Vision requirement	Normal with corrective lens
Talking and Hearing	More than 90%
Lifting:	
Less than 30 pounds	Occasionally
30 to 50 pounds	Occasionally
Pushing/pulling	Occasionally
Bending/stooping	Frequently

**This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Employees will be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodations.**