



PALM BEACH  
SCHOOL *for* AUTISM

**Palm Beach School for Autism, Inc.  
Board of Directors Meeting  
June 2, 2014**

**Present:**

Randee Gabriel - President  
Dawn D'Amato – Vice President  
Ann Levene-Eisenberg – Executive Director  
Louisa Legato – Business Manager  
Nancy Frank – Principal Preschool  
Abby Girton - Director of Marketing and Development  
Russ Feldman- Board Member  
Jerry Zel – Board Member  
Juliet Bliss – Principal  
Olive Balbosa – Principal Elementary  
Nick Miles – Principal High School

**Excused**

Ruth Menor – Treasure  
Myra Mahoney – Board Member  
Steve Carroll – Board Member- By Phone

**Call to Order:**

Randee Gabriel called the meeting to order at 3:33pm

**Board of Directors Approvals:**

- Board members reviewed minutes from the February 4, 2014 board meeting. Jerry Zel made a motion to approve the minutes. Dawn D'Amato seconded the motion. All board members voted in favor.

**Business Manager – Louisa Legato**

- Presented and reviewed the Income Statement for the past 10 months ending April 30, 2014. Proposed surplus for the fiscal year is \$172,000.00. \$200,000.00 will be paid out to the builder in December.
- Presented and reviewed the budget for 2014-2015 school year, the budget has been balanced with the inclusion of three new positions: School Nurse, ESE Contact and full time Behaviorist.
- Dawn suggested that how much we spend on each child should be put in the parent handbook.
- A motion was made by Russ Feldman to accept the budget as proposed for the 2014-2015 school year. Jerry Zel seconded the motion all were in favor.
- Louisa discussed the renewal of the contracts for our auditor and accountant.
- A motion was made by Jerry Zel to accept the renewal contracts for the auditor and the accountant for 2014-2015. Russ Feldman seconded the motion all were in favor.
- A motion was made by Dawn D'Amato to retain Ken Kasinski's services. Russ Feldman seconded the motion all were in favor.

## **Executive Directors Report – Ann Levene-Eisenberg**

- Building construction is on target for end of October. We are preparing for early December because of the summer weather. We are temporarily putting 3 classrooms in the multi- purpose room.
- Law Suit – the State Attorney has cleared the school. All allegations have been unfounded. The Civil Law Suit is moving forward.
- It was suggested that we do a press release on Nick Miles our new high school principal.
- It was suggested that we have testimonials from parents and students.
- Dawn D’Amato said the board needs to step up.
- The Standard Policy and Procedure committee met for 2 days, everything was great. It included 4 parents, 3 board members, 3 teachers and principals.
- Kathleen Schoenberg our lawyer facilitated the meeting.
- A motion was made by Russ Feldman to authorize Ann Eisenberg to spend up to \$30,000.00 for security recording cameras for the common ways of the school, i.e. entrances, hallways, stairs, elevator, playground etc. with a 30 day storage capacity. It was seconded by Jerry Zel, all were in favor.
- A motion was made by Russ Feldman to install an intercom system compliant with the (American Disabilities Act) at the front door to require visitors to announce their presence prior to their entering the building. It was seconded by Dawn D’Amato, all were in favor.
- Ann announced Nancy Frank retirement all said their farewells.

### **Misc.**

- Russ brought up a discussion on Personal Time Off (PTO) time for the staff. After much discussion it was determined to present our ideas to Ken Kasinski and keep the PTO time as it is at the present time.

### **Next Meeting:**

- To be announced.

### **Adjournment:**

- Jerry Zel made a motion to adjourn. Russ Feldman seconded the motion. All were in favor. Meeting was adjourned at 5:20 pm

Respectfully submitted:  
Linda Fischer