



PALM BEACH
SCHOOL *for* AUTISM

**Palm Beach School for Autism, Inc.
Board of Directors Meeting
December 17, 2014**

Present:

Randee Gabriel - President
Dawn D'Amato – Vice President
Ann Levene-Eisenberg – Executive Director
Louisa Legato – Business Director
Jerry Zel – Board Member
Myra Mahoney – Board Member
Olive Balbosa – Principal Elementary
Nick Miles – Principal High School
Ruth Menor - Treasure
Juliet Bliss – Principal

Excused

Jonathan Coyle – ESE Contact
Steve Carroll – Board Member
Russ Feldman- Board Member
Abby Girton – Director of Marketing and Development

Call to Order:

Randee Gabriel called the meeting to order at 8:32am

Board of Directors Approvals:

- Board members reviewed minutes from the September 22, 2014 board meeting. Jerry Zel made a motion to approve the minutes. Myra Mahoney seconded the motion. All board members voted in favor.

Executive Directors Report – Ann Levene-Eisenberg

- We have a note to the Developer would like to pay in full; if we pay early we will get a 16% deduction which is a significant break. It is due when we get our certificate of occupancy for our upstairs. We have 5 days after we received our CO to pay the note.
- We have a 4th amendment to our lease that would wave penalty fees for delayed construction to February 28, 2015.
- A motion was made by Ruth Menor for the 4th revision to lease to amend the note. Dawn D'Amato seconded. All were in favor.
- We have been granted Sovereign Immunity on our pending court case.
- Looking to the end of January for completion of the upstairs.
- Supper Club event was very successful.
- Italian dinner has been rescheduled from February to April 17, 2015.

- We have formed a Community & Parent Partnership Committee with parents, Executive Staff and business partners to organize events and help raise funds.
- We came in 2nd place for the American Academy of Dermatology's Good Skin Knowledge video contest. The prize was \$3,000.00 toward sun shades.
- Have several grants pending.

Business Manager – Louisa Legato

- Reviewed budget and answered questions.
- The revised Financial Policy and Procedure Manual was reviewed and discussed.
- Jerry Zel made a motion to approve the manual. Myra Mahoney seconded. All were in favor.

Misc

- Enrollment is at 255 students.
- 26 children on waiting list for preschool, elementary and middle school
- Currently have 23 high school students.

Next Meeting:

- March 9, 2015

Adjournment:

- Jerry Zel made a motion to adjourn. Dawn D'Amato seconded the motion. All were in favor. Meeting was adjourned at 9:10am

Respectfully submitted:
Linda Fischer