



PALM BEACH  
SCHOOL *for* AUTISM

**Palm Beach School for Autism, Inc.  
Board of Directors Meeting  
September 28, 2015**

**Present:**

Dawn D'Amato – Vice President  
Ann Levene-Eisenberg – Executive Director  
Louisa Legato – Business Director  
Jerry Zel – Board Member  
Steve Carroll – Board Member  
Randee Gabriel – President  
Nick Miles – Principal  
Olive Balbosa – Principal  
Julie Bliss - Principal  
Russ Feldman- Board Member  
Abby Girton – Director of Marketing and Development

**Excused**

Myra Mahoney – Board Member  
Ruth Menor – Treasure

**Guests:**

Ronald DiCrescezo, CPA, DiCrescenzo and Company, PA  
Samara Johnson, CPA, DiCrescenzo and Company, PA

**Call to Order:**

Randee Gabriel called the meeting to order at 4:01 p.m.

**Board of Directors Approvals:**

- Board members reviewed minutes from the June 1, 2015 board meeting. Steve Carroll made a motion to approve the minutes. Russ Feldman seconded the motion. All board members voted in favor.

**Business Director – Louisa Legato**

- The auditors presented and reviewed our annual audit and answered questions.
- Auditors were very impressed with our financial status for 2014/2015.

**Executive Directors Report – Ann Eisenberg**

- Update on Land – We are ready to move forward yet still waiting for the green light from the developers with regards to the closing of the deal. We are busy collaborating with other organizations for this endeavor. It is already zoned for us. Everyone is excited to see the plans.
- IDEA Reallocation/dispute resolution process – the notification of IDEA funding was going to change allocation of monies to charter schools. Budget was done

- in July for the school board, this notification came in August. Met with Chuck Shaw to discuss frustration and possible resolution. Russ explained the allocation process to everyone. Waiting to hear from the District with regards to resolution to this dilemma. Meanwhile, we have begun dispute resolution process in accordance to our charter contract.
- Case – Nothing to report.
  - Enrollment Amendment – right now the cap for enrollment is 310. The years of 2015/2016 is 310, 2016/2017 is 400, 2017/2018 is 900. Modifying the cap is imperative as we are preparing for a second building and thus more students. Steve Carroll made a motion to approve the change in caps and the revise budget which will accompany the new caps. Dawn D'Amato seconded the motion. All were in favor.
  - Vote on adding explanation of PCM into SP&P's – Jerry made a motion to add the explanation of the PCM to the SP&P manual. Russ seconded the motion. All were in favor.
  - We have a Professional Crisis Management (PCM) training for parents and external community members. It was suggested we contact local emergency room personnel to offer training. This would be a great service and potential revenue for the school.
  - Vocational Director – Nicole DeFlorio has joined our team. She has been busy setting up programs for our high school students. She will be a great addition to our team.
  - Ann presented a slide show on changing the structure of the organization to a co-director model. This idea was tabled to gather more information, organizational charts, job responsibilities etc.
  - Steve Carroll made a motion to table this idea for more information until the December 7, 2015 meeting. Jerry Zel seconded the motion. All were in favor.

#### **Director of Marketing and Development – Abby Girton**

- October 10<sup>th</sup> we are hosting a mini conference entitled Life with Autism. It is underwritten by Butterfly Effects.
- Supper Club Event, November 6<sup>th</sup>.
- All technology is up and running from our Grants.

#### **Adjournment:**

- Randee Gabriel made a motion to adjourn. Jerry Zel seconded the motion. All were in favor. Meeting was adjourned at 5:49pm

Respectfully submitted:  
Linda Fischer