



**Palm Beach School for Autism, Inc.
Board of Directors Meeting
March 6, 2017**

Present:

Randee Gabriel – President
Dawn D’Amato – Vice President
Ruth Menor - Treasure
Jerry Zel - Board Member
Russ Feldman- Board Member
Steve Carroll – Board Member
Ann Levene-Eisenberg – Executive Director
Louisa Legato – Business Director
Allison Ballin - Associate Director of Education and Behavioral Services
Abby Girton – Director of Marketing and Development

Excused:

Myra Mahoney - Board Member

Call to Order:

Randee Gabriel called the meeting to order at 4:05pm

Board of Directors Approvals:

- Board members reviewed minutes from the December 5, 2017 board meeting. Russ Feldman made a motion to approve the minutes, Dawn D’Amato seconded the motion. All board members voted in favor.

Business Manager – Louisa Legato:

- Attention was drawn to Page 5, noting the general funds are ahead year-to-date.
- It was stated a penalty has to be paid to the state for having uncertified teacher in the classroom longer than one school year.
- It was stated at the next Board Meeting, May 22, 2017, the Budget would be presented and it was important to have quorum.

Executive Directors Report – Ann Levene-Eisenberg:

- Incredible Conference on February 11, 2017 at Lynn University. It was well received, the facility was donated in-kind by Lynn and the Keynotes were a huge success. There was a survey sent out to attendees and we got great response. It was stated the next Conference would be held Spring, 2018.
- Update from Paul on the 10,000 square foot expansion. He is working extra hard with the County and the remaining paperwork is due at the end of spring. It was stated they were slowing down to a January/February start with a finish at the end of Summer 2018 as requested by us.
- There was an incredible turnout from our staff, and families of our school for the Walk for Autism.

- We have 4 teachers left to pass their certification.
- It was stated that a lot of referrals come from Child Find, at least 4-5 per week. The high school program is ready to explode and we are meeting internally to look at the program, we are maxed out for next year.
- It was suggested to contact the Ballpark of West Palm Beach about job for the kids. Meeting with Nicole about this program.

Associate Director of Education & Behavioral Services – Allison Ballin

- Online curriculum, Unique, renewing for all teachers.
- Working on devices for all students now with the technology grant we received.
- The mindful breathing technique is working wonderfully. Students have adapted well and it is working for all students and staff.
- Guided meditation is an evidence based program that we want to adopt formally as well.

Director of Marketing and Development – Abby Girton

- We got a grant for Performing Arts from IBIS.
- We have a new Sponsor, Bethesda Hospital. They were at the Conference and have been a great connection for our families.
- The Italian Dinner is SOLD OUT at 330. The Host Committee moms have really stepped up and helped out.
- The Volunteer Breakfast was beautiful and well put together event by Adriene. There was lots of good feedback and very well received.
- It was presented to us to host our own golf event. Mike Brady of Winston Trails came to us and proposed a golf outing in 2018-2019. He plans a very large tournament every year and selected us to support in the upcoming endeavor.

Other Miscellaneous Announcements

- South Tech has been a great program and really good for our students. We continue to work collaboratively with Southtech to refine the program resulting in great success for our students.
- The new addition will have room to focus on our transition program to get students ready for their next phase.

Future Meetings:

- May 22, 2017 4:00pm

Adjournment:

- Jerry Zel made a motion to adjourn, Steve Carroll seconded the motion. All were in favor and the meeting was adjourned at 5:05pm.

Respectfully submitted: Sherri Gallagher

