



**Palm Beach School for Autism, Inc.
Board of Directors Meeting
November 16, 2017**

Present:

Randee Gabriel – President
Dawn D’Amato – Vice President
Jerry Zel - Board Member
June Aversano – Board Member
Russ Feldman- Board Member
Ann Levene-Eisenberg – Executive Director
Louisa Legato – Business Director
Allison Ballin - Associate Director of Education and Behavioral Services

Absent:

Ruth Menor - Treasure
Myra Mahoney – Board Member
Steve Carroll – Board Member
Abby Girton – Director of Marketing and Development

Guests:

Paul Burrell
Matt O’Connor

Call to Order:

Randee Gabriel called the meeting to order at 4:05pm

Executive Directors Report – Ann Levene-Eisenberg:

- Ann took the floor and announced this special Board Meeting was to talk about the new “Project Next” and board approval of the 4th Amendment to build the 10,000 square foot addition onto the current building.
- It was stated the 4th Amendment is the same as previous amendments, with the exception of the square footage. The addition will be 10,450 square feet.
- It was stated we are waiting on the approvals for the permits and they were expecting to break ground in January.
- It was stated the building completion should be in Mid-July.
- It was stated the same General Contractor would be doing the work and that Joe would be on the job every day.

Builders – Paul Burrell and Matt O’Connor

- It was stated by the builders; they love the Palm Beach School for Autism and would not do this deal with any other school/not-for-profit.
- They asked if there were any questions to this point. There was some discussion of when the opportunity was available to purchase and what was the cost?
- It was stated the purchase price would be \$241 per square foot, with no penalty. The builders indicated there were bonds, etc. available, but would walk us through the

process when the time comes.

- It was stated what pages to sign, but first needed approval. Dawn made a motion to approve the 4th Amendment; Steve seconded the motion. All were in favor and the amendment was approved. All appropriate signatures were made.

Other Miscellaneous Announcements

- It was asked if we could make rent in our current situation. There was a review of the rough draft budget and some discussion. It was stated our accountant approved this and in a worst-case scenario; we would still be in the black. It was also stated that a large part of our expenses are salaries and benefits.

- **Future Meetings:**

December 4, 2017 @ 4:00pm

March 5, 2018 @ 4:00pm

May 21, 2018 @ 4pm

Adjournment:

- Russ Feldman made a motion to adjourn, Dawn D'Amato seconded the motion. All were in favor and the meeting was adjourned at 5:10pm.

Respectfully submitted: Sherri Gallagher

A handwritten signature in black ink, appearing to read "Sherri Gallagher", with a large, stylized flourish on the left side.