



PALM BEACH
SCHOOL *for* AUTISM

**Palm Beach School for Autism, Inc.
Board of Directors Meeting
September 24, 2018**

Present:

Randee Gabriel – President
Dawn D’Amato – Vice President
Ruth Menor - Treasurer
Jerry Zel - Board Member
June Aversano – Board Member
Russ Feldman- Board Member
Steve Carroll – Board Member
Ann Levene-Eisenberg – Executive Director
Louisa Legato – Business Director
Allison Ballin - Associate Director of Education and Behavioral Services

Absent: None

Call to Order: Randee Gabriel called the meeting to order at 4:09pm

Board of Directors Approvals:

- Board members reviewed the minutes from the July 9, 2018 board meeting. Dawn D’Amato made a motion to approve the minutes, June Aversano seconded the motion. All board members voted in favor.

Business Manager – Louisa Legato:

- Introduced Auditor, Samara Johnson and Alex Leonardo from Lanter, Leonardo & DiCrescenzo, LLC.
- Alex and Samara reviewed the audit findings and answered questions. No findings reported.
- Jerry Zel made a motion to approve the audit, Steve Carroll seconded the motion. All board members voted in favor.
- Reviewed amended 2017-2018 budget, which was adjusted to reflect actual figures at year-end and answered questions.
- A motion was made by Dawn D’Amato to approve the amended budget for 2017-2018 and seconded by Steve Carroll. All board members voted in favor.
- Sent signature page around for signatures for the Amended Budget.
- Reviewed July Financials and discussed the discrepancies with the budget and various timing issues with income.

Executive Directors Report – Ann Levene-Eisenberg:

- It was stated the new building is framed and moving forward, should be completed in December and ready for move-in in January. Attention was brought to the original Amendment signed for this building; however, it was stated to the builder that we were

not ready to sign because all of the programs had not been finalized. The builder indicated in order to get permits and start building, the amendment needed to be signed and if changes needed to be made later, they would adjust. The builder sent us a notice of the cost for the changes and after many discussion, it was stated we would pay a portion of the changes and the builder would absorb the additional costs. The builder said the repayment of the additional costs could be spread out over 11 years, but with interest, it was decided to pay it in full when the building is completed and we have a CO. It was stated that a motion needed to be made to approve these additional costs as well as make the payment for the additional costs in one lump sum. A motion was made by Jerry Zel, Steve Carroll seconded the motion. All board members voted in favor.

- It was stated we are rolling out the biometric fingerprint system. Some additional training for the teacher assistants has been made, but overall has been very positive.
- It was stated our FTE count would be around 327 to 329, but could be a few more because we have students on waiting lists.
- It was stated our new security company is working well. We did have a few issues with one officer, but adjustments are being made to get a permanent officer in place very soon.
- It was stated we are now a Title 1 school, which means over 51% of our students receive free or reduced lunches. Adriene, our Director of Family Services, will be handling all aspects. We applied to receive monies toward technology as well as teacher and parent training.
- It was stated our Project Next Program is amazing and our students are excelling. Ann and Jon went on-site and were very impressed with the performance of our students. It was also stated we are getting great feedback from the staff of Duffy's and Hyatt as well as customers seeing them work.
- It was stated Comedy & Cocktail was coming up on November 9, 2018. Please mark your calendar and invite all your friends, the comedian is hilarious and a must see.
- It was stated we are having the District's Superintendent in for a tour. We are excited for him to see our program and to be aware how we are not like most charters.
- It was stated on Monday, October 1st, we were starting our negotiations with the District for our 10 to 15 year Charter renewal.

Associate Director – Allison Ballin

- It was stated we have a lot of new curriculum. The students have been responding very well and are looking forward to rolling it out school-wide.

Other Miscellaneous Announcements

➤ **Future Meetings:**

December 3, 2018 @ 4:00pm

March 4, 2019 @ 4:00pm

May 20, 2019 @ 4pm

Adjournment:

- Jerry Zel made a motion to adjourn, Steve Carroll seconded the motion. All were in favor and the meeting was adjourned at 5:45pm.

Respectfully submitted: Sherri Gallagher

