



PALM BEACH  
SCHOOL *for* AUTISM

**Palm Beach School for Autism, Inc.  
Board of Directors Meeting  
May 4, 2019**

**Present:** Randee Gabriel – President  
Dawn D’Amato – Vice President  
Ruth Menor - Treasurer  
June Aversano – Board Member  
Russ Feldman – Board Member  
Steve Carroll – Board Member  
Ann Levene-Eisenberg – Executive Director  
Louisa Legato – Business Director  
Allison Ballin - Associate Director of Education and Behavioral Services

**Excused:** Jerry Zel - Board Member

**Call to Order:** Randee Gabriel called the meeting to order at 4:04pm

**Board of Directors Approvals:**

- Board members reviewed minutes from the March 4, 2019 board meeting. Steve Carroll made a motion to approve the minutes, June Aversano seconded the motion. All board members voted in favor.

**Business Manager – Louisa Legato:**

- It was stated we were ahead of budget for 2018-2019, which is attributed to maximum student enrollment and not adding in Project Next.
- It was stated the 2019-2020 Budget is based on 361 students for the 2019-2020 school year. It was asked if there were any questions, which were asked and answered.
- A vote was brought to the table to approve the 2019-2020 Budget. Steve Carroll made a motion to approve, June Aversano seconded the motion. All board members voted in favor.

**Executive Directors Report – Ann Levene-Eisenberg:**

- It was stated there is a lot that goes into putting together a successful budget, so great job by Louisa.
- It was stated there are two new policies needing review and voted into our Policy & Procedures.
  - \* The first is Medical Marijuana. The policy was reviewed, questions were asked and answer. A vote was brought to the table to approve the Medical Marijuana into policy. Russ Feldman made a motion to approved, Dawn D’Amato seconded the motion. All board members voted in favor.



\* The second is Service Animals. It was indicated the policy was replicated from the District Policy. The policy was reviewed, questions were asked and answered. A vote was brought to the table to approved the Service Animals into policy. Steve Carroll made a motion to approved, June Aversano seconded the motion. All board members voted in favor.

- It was stated we received our Certificate of Occupancy on the Project Next building. It was stated we are starting a slow open for the kitchen with dry runs over the summer.
- It was stated the Charter Contract negotiations are complete and signed by the District School Board on June 5, 2019.
- It was stated our Executive Staff were asked to present at the Visions Conference on transition to adulthood as well as how to create a successful high school transition.
- It was stated enough money was raised at the Italian Dinner to purchase another van.
- It was stated our in-house Conference was a success. In attendance were our families, District families, social workers and 5-6 resources.
- It was stated our second High School Graduation will be Tuesday, May 21<sup>st</sup> and the entire board is invited and encouraged to come. It will be held at Santaluces High School in the Auditorium.
- It was stated the Ribbon Cutting Ceremony for Project Next will be held on Wednesday, September 18<sup>th</sup> at 10am.
- It was stated the new Attendance Policy put in place at the beginning of last school year is helping to reduce absenteeism, employees are more responsive and are planning ahead with appointments, etc.
- It was stated the annual survey to teachers, assistants and therapist was very positive and high participation. It is a good way for us to plan for upcoming trainings, what are their needs and concerns.

#### **Associate Director of Education & Behavioral Services – Allison Ballin**

- It was stated we have an intense summer program with a lot of data collection and IEP goal writing training.
- It was stated we need teachers and assistants. We are trying to move and switch classrooms for teachers/assistants to help eliminate burn-out and create new atmospheres.

#### **Other Miscellaneous Announcements**

- It was stated by Dawn D'Amato there was a high school student working/learning at her salon two days per week. She showed a beautiful video of her skills and excitement of her being there.

#### **Future Meetings:**

- Monday, September 23, 2019
- Monday, December 2, 2019

#### **Adjournment:**

- Steve Carroll made a motion to adjourn, June Aversano seconded the motion. All were in favor and the meeting was adjourned at 5:13pm.

Respectfully submitted: Sherri Gallagher

