



PALM BEACH  
SCHOOL *for* AUTISM

**Palm Beach School for Autism, Inc.  
Board of Directors Virtual Meeting  
June 6, 2020**

**Present:** Randee Gabriel – President  
Dawn D’Amato – Vice President  
Jerry Zel – Board Member  
June Aversano – Board Member  
Russ Feldman – Board Member  
Steve Carroll – Board Member  
Ann Levene-Eisenberg – Executive Director  
Louisa Legato – Business Director  
Allison Ballin - Associate Director of Education and Behavioral Services

**Call to Order:** Randee Gabriel called the meeting to order at 4:10pm

**Board of Directors Approvals:**

- Board members reviewed minutes from the March 9, 2020 board meeting. Steve Carroll made a motion to approve the minutes, Jerry Zel seconded the motion. All board members voted in favor.

**Business Manager – Louisa Legato:**

- It was asked if the board members would like to retain Ken Kaneski as the accounting consultant for the 2020-2021 year. Steve Carroll made a motion to approve, Dawn D’Amato seconded the motion. All board member voted in favor.
- It was stated Louisa and Ann attended a virtual budget review meeting with the Palm Beach County School District about the District’s budget and after questions, answers and discussions, we were able to complete our budget for this coming school year.
- It was stated the 2020-2021 Budget is very conservative because of the unknown with COVID-19 and how school will return in the Fall.
- A vote was brought to the table to approve the 2020-2021 Budget. Jerry Zel made a motion to approve, June Aversano seconded the motion. All board members voted in favor.
- It was stated the school would not be eligible for Title 1 funds for the 2020-2021 school year.

**Executive Directors Report – Ann Levene-Eisenberg:**

- It was stated we had discussions with our attorney regarding updates to our Employment Agreements due to COVID-19. It was agreed to wait until the end of July before signing.
- It was stated because of Title 1, we now have an inventory of technology, which are being used to help families who do not have the ability for their child to distant learn without this technology. However, we are limited on technology.

- It was stated we have a grant that we were able to re-allocate funds to be able to buy additional technology for more support of our staff and families while distant learning.
- It was stated a survey was sent to our families on how they would like us to re-open. Parents did not want alternative days of attendance. All, but 14% wanted on campus with student & staff screening: temperature checks, masks for staff; hand sanitizer and wipes as well as continual classroom cleaning.
- It was stated another survey will be sent to the families to get more detailed information about re-entry.
- It was stated a re-opening plan was in process, but not completed. Waiting on the Palm Beach County School District's Superintendent to announce the county's plan for the Fall.
- It was stated we received two grants for mental health therapist consultants to remain on campus after the Title 1 funds ended.
- It was stated we received a grant to put a television production program in place. The program isn't finalized, but moving forward and will be ready when we re-open.
- It was stated the students from the University of Florida's Innovation Academy are presenting business/products concepts for us to develop/create micro enterprises to bring on campus.
- It was stated a survey was sent to staff to get their feedback. It was very positive and overall felt supported.
- It was stated Ann and Alli are vetting a new board member to replace Ruth Menor's vacated position.
- It was stated all staff really stepped up and played a huge role in getting the distant learning up and running and keeping the school going. Ann and Alli are very proud of the entire staff as well as the Board of Director for standing by the changes and for their support during these trying times.

#### **Associate Director of Education & Behavioral Services – Allison Ballin**

- It was stated with COVID-19 and our distant learning program gave us an opportunity to re-connect with our families as well as do additional training with staff on curricula to get them up to speed.
- It was stated there were three ways for parents to connect their children virtually: Google Classroom; online curricula; and Zoom. Ann and Alli both attend weekly meetings with teachers, which were very positive.
- It was stated not only are we doing distant learning, but there are occupational, speech and physical therapists, behavioral management and mental health therapists working with our students as well.
- It was stated summer school will remain virtual.

#### **Other Miscellaneous Announcements**

- It was stated we have a vacant treasurer position which needs to be filled. At the last Board Meeting, it was suggested to elect Steve Carroll as the Treasurer; however, he wasn't able to attend. He was present at this Board Meeting and accepted the nomination. Dawn D'Amato made a motion to elect Steve Carroll as Treasurer, Jerry Zell seconded. All board members were in favor.

**Future Meetings:**

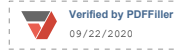
- TBD

**Adjournment:**

- Steve Carroll made a motion to adjourn, June Aversano seconded the motion. All board members were in favor and the meeting was adjourned at 5:38pm.

Respectfully submitted: Sherri Gallagher

*Randee Gabriel*



09/22/2020