

Teaching Assistant

We are searching for self-motivated Teaching Assistants to join our qualified team of educators. As a Teaching Assistant, you will be part of the teaching team cultivating the students' interest in education and development.

If you are:

A Collaborator: Each classroom has one teacher and a minimum of 2 teaching assistants who work as a team to help their students succeed.

A Cheer Squad: Prepare to celebrate progress and moments of your students. We also like to celebrate your accomplishments.

An Artist: Creativity and innovation are at the forefront of education at PBSFA. If you have a great idea to help students become independent, bring it! We love to hear your great ideas.

Please apply!

Teaching Assistant Responsibilities:

- Assist with the implementation and instruction of the curriculum as directed by the teacher
- Consistently follow behavior management program(s) as directed by the teacher and/or BCBA
- Keep accurate behavioral data as supervised/directed by teacher and/or BCBA
- Implement speech/language modifications (picture exchange) as directed by SLP and/or teacher
- Follow Occupational and Physical therapy accommodations/recommendations
- Assist teacher with special activities
- Demonstrate flexibility with program changes (cover for absent staff in other classes as needed)
- Complete all daily duties according to duty schedule set forth by teacher
- Assist students with all toileting needs throughout the day
- Assist students with feeding issues as needed
- Make photocopies as needed by the teacher
- Attend all meetings/trainings at PBSA as assigned
- Completing other duties as assigned by teacher and/or administration

Teaching Assistant Requirements:

- Required: Experience with children ages 3 and up.
- Desired: Knowledge of or experience with children with autism
- May be trained in Professional Crisis Management (PCM)
- Licenses, Certifications:
 - Knowledge of Child Development
- Equipment/Tools/Work-Aids:
 - All the equipment, tools, and work-aids of the classroom including, but not limited to, office machinery and personal computers.
- Specialized Knowledge and Skills:
 - OSHA
 - Americans with Disabilities Act (ADA)
 - Palm Beach County Board of Education IEP forms and related paper work
 - State of Florida Early Intervention Program
- Working Conditions:
 - Subject to normal working conditions with adequate lighting and ventilation

Physical Requirements:

- Frequently required to provide toilet and self-care skills for children
- Ability to lift and push 50 pounds
- The physical demand frequencies for the following functions are an approximation of time required to perform the essential functions/duties of the position
- Reasonable accommodations may be made to allow individuals with disabilities to perform the essential functions of the position.

Apply Now:

Send a resume and a letter telling us why you are interested in working at PBSFA, your experience and what you hope to achieve to Jobs@pbsfa.org

This job description is not to be construed as an exhaustive statement of duties, responsibilities or requirements. Employees will be required to perform any other job-related instructions as requested by their supervisor, subject to reasonable accommodations.