



**Palm Beach School for Autism, Inc.
Virtual Board of Directors Meeting via Zoom
September 27, 2021**

Present: Rande Gabriel – President (late arrival)
Dawn D’Amato – Vice President
Steve Carroll – Treasurer
Jerry Zel - Board Member
June Aversano – Board Member
Russ Feldman- Board Member
Damien Hunte – Board Member
Ann Levene-Eisenberg – Executive Director
Louisa Legato – Business Director
Allison Ballin - Associate Director of Education and Behavioral Services

Call to Order: Dawn D’Amato called the meeting to order at 4:12pm

Board of Directors Approvals:

- Board members reviewed the minutes from the Special Board Meeting on May 24, 2021 Steve Carroll made a motion separately to approve the minutes, Jerry Zel seconded the motion. All board members voted in favor.
- Board members reviewed the minutes from the Regular Board Meeting on May 24, 2021 Steve Carroll made a motion separately to approve the minutes, June Aversano seconded the motion. All board members voted in favor.
- Board members reviewed the minutes from the Special Board Meeting on August 4, 2021. Steve Carroll made a motion separately to approve the minutes, Jerry Zel seconded the motion. All board members voted in favor.

Business Manager – Louisa Legato:

- Introduced Auditor, Samara Johnson from Lanter, Leonardo & DiCrescenzo, LLC.
- Samara reviewed the audit findings and answered questions. No findings, clean opinion and no obstacles reported and commented the school is in a good financial position.
- Russ Feldman made a motion to approve the 2020-2021 audit report, Steve Carroll seconded the motion and all board members voted in favor.
- It was stated to re-hire the audit firm, Lanter, Leonardo & DiCrescenzo for the 2021-2022 Audit. A motion was made by Steve Carroll, Russ Feldman seconded the motion and all board members voted in favor.

- Reviewed and discussed the amended 2020-2021 budget, which was adjusted to reflect actual figures at year-end and answered questions.
- A motion was made by Russ Feldman to approve the amended 2020-2021 budget, seconded by Jerry Zel and all board members voted in favor.
- Due to the board meeting being virtual, the signature page will be sent for e-signatures for the Amended Budget.

Executive Directors Report – Ann Eisenberg:

- It was stated there were two outside guests attending the board meeting.
- It was stated there was another guest, attorney Melissa Arnold, in attendance for an update on the property purchase.
- It was stated by Melissa there would be a commitment letter coming soon for signature. As well as a draft of the loan documents, which a special board meeting would need to be scheduled to approve prior to the closing in November.
- It was stated we are continuing to meet with families for enrollment, but we are full for most programs and will add to the waiting list.
- It was stated our Family Services Director, Adriene Fern, has been hosting Zoom workshops to help families feel supported.
- It was stated President, Randee Gabriel, has joined the meeting and the meeting was turned over to her.
- It was stated talks continue about getting a school zone in front of the school. One of our parents contacted the local commissioners, which re-ignited the talks.

Associate Director – Allison Ballin

- It was stated a lot of Intakes were being done for K-2, mostly from the District and families from out of state as well as PBSFA families recommend others to us.
- It was stated we are using additional curriculums: WebAbles; and AFLS to make sure everyone has what they need. Both programs collaborate with therapists and teachers.
- It was stated all staff continue to receive and will continue on-going additional training through-out the school year.

Public Comments

- It was stated by Randee the guest had three minutes to comment and ask questions. After she was finished, questions were answered and no additional public comments were made.

Adjournment:

- Dawn D'Amato made a motion to adjourn, Jerry Zel seconded the motion and all were in favor and the meeting was adjourned at 5:16pm.

Respectfully submitted: Sherri Gallagher

