



PALM BEACH
SCHOOL for AUTISM

Palm Beach School for Autism, Inc.
Virtual Board of Directors Meeting via Zoom
September 22, 2022

Present:

Randee Gabriel - President (late arrival)
Dawn D'Amato - Vice President
Steve Carroll - Treasurer
Jerry Zel - Board Member
June Aversano - Board Member
Russ Feldman- Board Member
Damien Hunte - Board Member
Ann Levene-Eisenberg - Executive Director
Louisa Legato - Business Director
Allison Ballin - Associate Director of Education and Behavioral Services

Call to Order: Dawn D'Amato called the meeting to order at 4:01pm

Board of Directors Approvals:

- Board members reviewed the minutes from the Special Board Meeting on July 11, 2022. Russ Feldman made a motion separately to approve the minutes, June Aversano seconded the motion. All board members voted in favor.

Executive Directors Report - Ann Eisenberg:

- Introduced Auditors: Laura Feinburg and Katherine Puig from Sharff, Wittmer, Kurtz, Jackson & Diaz.
- Laura and Katherine work with Ken, our CPA, since this was their first audit for our school. They reviewed the audit findings and answered questions. No findings, clean opinion and no obstacles reported and commented we have a great school and is in a good financial position.
- Jerry Zel made a motion to approve the 2021-2022 audit report, June Aversano seconded the motion and all board members voted in favor.
- It was stated Randee Gabriel, Board President, had joined the meeting at 4:28pm.
- It was stated to re-hire the audit firm, Sharff, Wittmer, Kurtz, Jackson & Diaz for the 2022-2023 Audit. A motion was made by Jerry Zel, June Aversano seconded the motion and all board members voted in favor.
- It was stated there was a new Department of Education Statute about the types of vehicles schools can use to transport students. Because of this new statute, we can purchase another van to transport our students to and from job sites. A motion was made by Dawn D'Amato for the purchase of another van, Russ Feldman seconded the motion and all board members voted in favor.
- It was stated we are continuing to receive monies from the penny tax referendum. Because of these monies continuing, we have a need for additional BCBA's. A motion was made to allow \$60,000 of Referendum monies be used to contract for additional BCBA's by Dawn D'Amato, June Aversano seconded the motion and all board members voted in favor.

- It was stated a new security system was being put in by the School District of Palm Beach County, it is a crisis alert deployment system. A motion was made to approve the purchase of this new security system by Steve Carroll, it was seconded by Jerry Zel and all board members voted in favor.
- It was stated we still have monies from Esser III grant. Because we are now offering a GenEd program, we needed to purchase additional curriculum. A motion was made to use Esser III monies to pay for this new curriculum by Dawn D'Amato, seconded by Damien Hunte and all board members voted in favor.
- It was stated the monies pre-approved for the music program hasn't been used because we could not find a teacher to run the program. Because of this, we are asking to use those funds towards additional contracted BCBA's/ A motion was made by Dawn D'Amato to re-allocate those funds to be used to add additional contracted BCBA's, it was seconded by Russ Feldman and all board members voted in favor.
- It was stated there were still funds available through Esser III, which can be used to upgrade our A/C units. They are old and are requiring a lot of repair. There were questions asked and answered and a motion was made by Steve Carroll to approve the use of these funds to purchase new A/C units, Jerry Zel seconded the motion and all board members voted in favor.

Business Manager - Louisa Legato:

- It was stated the bank account balances for all accounts. It was indicated we are in a good position at the moment.
- The Budget Amendment for 2021-2022 were reviewed and discussed. Questions were asked and answered. A motion was made by Dawn D'Amato to approve the amended 2021-2022 amended budget, it was seconded by Steve Carroll and all board members voted in favor.

Associate Director - Allison Ballin

- It was stated that the new GenEd program was being put in place.
- It was stated we had our Open House on-campus, it was stated it was a great turn-out.
- It was stated we are in need of teacher assistants, so if anyone knows of anyone, send them our way.

Adjournment:

- Steve Carroll made a motion to adjourn, Jerry Zel seconded the motion and all were in favor and the meeting was adjourned at 5:35pm.

Respectfully submitted: Sherri Gallagher

Raudee Gabriel
Accepted board
minutes with the
amendment to be reflected
in the December 5, 2022
minutes